



163A Concourse Drive
Pearl, MS 39208
(601) 936-2722

Employee Referral Bonus Form

Referral Guidelines:

- To refer a potential employee, please complete this form and return it with the prospective employee before the referred employee's 1st day of work.
- You are eligible for a referral award when you and the referred candidate are still employed with ANM Services.
- If the candidate you referred is with the company 45 days, you will receive a referral award of \$100.
- Employees involved in the recruiting process (I.E. recruiters) are not eligible for this reward.
- Only one referral award can be given per candidate. If a candidate is referred by more than one employee, the first referral received will be the one rewarded if the candidate is hired and is with the company for 45 days.

Employee Information

Employee Name: _____ Date: _____

Location: _____

Phone Number: _____

Email Address: _____

Referral Information

Candidate Name: _____

E-mail Address: _____

Phone Number: _____

Position/Location Applied For: _____

Human Resources Use Only

Date Received: _____

Hired? _____ Date Hired: _____

Award Date: _____